



## Compliance Review Timeline

Association of College Honor Societies  
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Target Date	Item	By Whom
July	Societies scheduled for review this FY are notified and sent materials needed for self-review	National Office
September 1	Self-Assessment due to National Office	Societies under review
September 15	Self-Assessments are reviewed for completeness and forwarded to individuals on Review Committee assigned to complete the review	National Office Sends
October 1	Reviews are completed and reports submitted	By Reviewers to Chair of Committee and National Office
October 15	Spreadsheet of those in compliance and identified areas of non-compliance as reported by reviewers	National Office
October 30	Those in compliance are notified in writing and put into the schedule for their next round and notified of year of next review	National Office
	Those not in compliance are notified of the areas of non-compliance and remedy requested by November 15	National Office in consultation with Committee Chair
November 15	Non-compliant remedies due	To National Office
December 15	Chair works with ACHS Executive Director to develop final committee report for presentation at the ACHS Annual Council Meeting.	Chair
February	Chair presents final committee report to ACHS Board and Council during Annual Conference meetings of same	Chair